



GOVERNMENT OF GUÅHAN



DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

123 Chalan Kareta, Mangilao, Guåhan 96913-6304

Felix P. Camacho  
Governor

J. Peter Roberto, ACSW  
Director

Michael W. Cruz, M.D.  
Lieutenant Governor

JUL 29 2010

30-10-0666  
Office of the Speaker  
Judith T. Won Pat, Ed. D.  
Date 7/30/10  
Time 9:10 A  
Received by AVTMEY

The Honorable Judith T. Won Pat, Ed. D, Speaker  
Mina' Trenta Na Liheslaturan Guahan  
155 Hesler Street, Suite 201  
Hagatna, Guam 96910

Dear Speaker Won Pat:

Hafa Adai! Pursuant to Public Law 30-55, Chap. III, Sec 9, transmitted herewith are the electronic format (CD) and hard copies of the Department of Public Health & Social Services' Budget Appropriation, FY 2009 Expenditures and Encumbrances Information (General Fund and Special Fund), MIP/Medicaid, 3rd Quarter Expenditure/Demographics Reports, 2<sup>nd</sup> Quarter Report Activities of Alee I & II, Guma San Jose Shelters and 3<sup>rd</sup> Quarter Report for the Foster Care Program from Sanctuary, Incorporated of Guam. These reports are posted on our website at [www.dphss.guam.gov](http://www.dphss.guam.gov).

Should you need any additional information, you may contact me at 735-7102 or Janine F. Paeste, ASO at 735-7107.

Sincerely,

J. PETER ROBERTO, ACSW  
JP

2010 JUL 30 AM 11:11

Wm

Enclosures

cc: Public Auditor

2162

DEPARTMENT OF PUBLIC HEALTH SOCIAL SERVICES  
 FISCAL YEAR 2009  
 Budget Digest

[BBMR BD-1]

Function: Administrative

Agency Public Health & Social Services

Prograr Carrover Lapses of FY 2009 General Fund - 5100C091700GA016

Budget Account Code	Appropriation Classification	A FY 2009 Appropriation	B FY 2009 Expenditures Level	C FY 2009 Outstanding Encumbrances	D Balance
<b>PERSONNEL SERVICES</b>					
111	Regular Salaries/Increments	\$278,351	\$0	\$0	\$278,351
112	Overtime/Special Pay	\$0	\$0	\$0	\$0
113	Benefits	\$105,531	\$0	\$0	\$105,531
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$383,882</b>	<b>\$0</b>	<b>\$0</b>	<b>\$383,882</b>
<b>OPERATIONS</b>					
220	TRAVEL- Off-island/Local Mileage Reimb	\$0	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	\$29,204	\$0	\$0	\$29,204
233	OFFICE SPACE RENTAL:	\$0	\$0	\$0	\$0
240	SUPPLIES & MATERIALS:	\$0	\$0	\$0	\$0
250	EQUIPMENT:	\$0	\$0	\$0	\$0
270	WORKER'S COMPENSATION:	\$0	\$0	\$0	\$0
271	DRUG TESTING:	\$0	\$0	\$0	\$0
	<b>TOTAL OPERATIONS</b>	<b>\$29,204</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,204</b>
<b>UTILITIES</b>					
361	Power	\$0	\$0	\$0	\$0
362	Water/ Sewer	\$0	\$0	\$0	\$0
363	Telephone/ Toll	\$0	\$0	\$0	\$0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
701	INDIRECT COST	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$413,086</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,086</b>

DEPARTMENT OF PUBLIC HEALTH SOCIAL SERVICES  
 FISCAL YEAR 2009  
 Budget Digest

[BBMR BD-1]

Function: Administrative

Agency Public Health & Social Services

Prograr Carrover Lapses of FY 2009 General Fund - 5100C091700GA016

Budget Account Code	Appropriation Classification	A FY 2009 Appropriation	B FY 2009 Expenditures Level	C FY 2009 Outstanding Encumbrances	D Balance
<b>PERSONNEL SERVICES</b>					
111	Regular Salaries/Increments	\$278,351	\$0	\$0	\$278,351
112	Overtime/Special Pay	\$0	\$0	\$0	\$0
113	Benefits	\$105,531	\$0	\$0	\$105,531
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$383,882</b>	<b>\$0</b>	<b>\$0</b>	<b>\$383,882</b>
<b>OPERATIONS</b>					
220	TRAVEL - Off-island/Local Mileage Reimb	\$0	\$0	\$0	\$0
230	CONTRACTUAL SERVICES:	\$29,204	\$0	\$0	\$29,204
233	OFFICE SPACE RENTAL:	\$0	\$0	\$0	\$0
240	SUPPLIES & MATERIALS:	\$0	\$0	\$0	\$0
250	EQUIPMENT:	\$0	\$0	\$0	\$0
270	WORKER'S COMPENSATION:	\$0	\$0	\$0	\$0
271	DRUG TESTING:	\$0	\$0	\$0	\$0
	<b>TOTAL OPERATIONS</b>	<b>\$29,204</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,204</b>
<b>UTILITIES</b>					
361	Power	\$0	\$0	\$0	\$0
362	Water/ Sewer	\$0	\$0	\$0	\$0
363	Telephone/ Toll	\$0	\$0	\$0	\$0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
701	INDIRECT COST	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$413,086</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,086</b>

Government of Guam  
Fiscal Year 2009  
Budget Digest

[BBMR BD-1]

Function: Administration

Agency: Public Health & Social Services

Program: Carryover Lapses FY 2009 Environmental Health - 5600C091740GA208

Budget Account Code	Appropriation Classification	A	B	C	D
		FY 2009 Appropriation	FY 2009 Expenditures Level	FY 2009 Outstanding Encumbrances	Balance

**PERSONNEL SERVICES**

111	Regular Salaries/Increments	\$31,020	\$0		\$31,020
112	Overtime/Special Pay				\$0
113	Benefits	17,670	0		\$17,670
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$48,691</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,691</b>

**OPERATIONS**

220	TRAVEL- Off-island/Local Mileage Reimbursement				\$0
230	CONTRACTUAL SERVICES:	19,156	0	0	\$19,156
233	OFFICE SPACE RENTAL:				\$0
240	SUPPLIES & MATERIALS:	4,651			\$4,651
250	EQUIPMENT:				\$0
270	WORKER'S COMPENSATION:				\$0
271	DRUG TESTING:				\$0
	<b>TOTAL OPERATIONS</b>	<b>\$23,806</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,806</b>

**UTILITIES**

361	Power				\$0
362	Water/ Sewer				\$0
363	Telephone/ Toll				\$0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

701	INDIRECT COST	\$0	\$0	\$0	\$0
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450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0
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**TOTAL APPROPRIATIONS**

<b>\$72,497</b>	<b>\$0</b>	<b>\$0</b>	<b>\$72,497</b>
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Government of Guam  
Fiscal Year 2009  
Budget Digest

[BBMR BD-1]

Function: Administration

Agency: Public Health & Social Services

Program: Carryover Lapses FY 2009 Environmental Health - 5600C091740GA208

Budget Account Code	Appropriation Classification	A FY 2009 Appropriation	B FY 2009 Expenditures Level	C FY 2009 Outstanding Encumbrances	D Balance
<b>PERSONNEL SERVICES</b>					
111	Regular Salaries/Increments	\$31,020	\$0		\$31,020
112	Overtime/Special Pay				\$0
113	Benefits	17,670	0		\$17,670
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$48,691</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,691</b>
<b>OPERATIONS</b>					
220	TRAVEL- Off-island/Local Mileage Reimbursement				\$0
230	CONTRACTUAL SERVICES:	19,156	0	0	\$19,156
233	OFFICE SPACE RENTAL:				\$0
240	SUPPLIES & MATERIALS:	4,651			\$4,651
250	EQUIPMENT:				\$0
270	WORKER'S COMPENSATION:				\$0
271	DRUG TESTING:				\$0
	<b>TOTAL OPERATIONS</b>	<b>\$23,806</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,806</b>
<b>UTILITIES</b>					
361	Power				\$0
362	Water/ Sewer				\$0
363	Telephone/ Toll				\$0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
701	INDIRECT COST	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$72,497</b>	<b>\$0</b>	<b>\$0</b>	<b>\$72,497</b>

Government of Guam  
Fiscal Year 2009  
Budget Digest

[BBMR BD-1]

Function: Administration

Agency: Public Health & Social Services

Program: Carryover Lapses FY 2009 Healthy Futures - 5602C091700GA207

Budget Account Code	Appropriation Classification	A	B	C	D
		FY 2009 Appropriation	FY 2009 Expenditures Level	FY 2009 Outstanding Encumbrances	Balance
<b>PERSONNEL SERVICES</b>					
111	Regular Salaries/Increments	\$102,974	\$0		\$102,974
112	Overtime/Special Pay				\$0
113	Benefits	68,958	0		\$68,958
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$171,932</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,932</b>
<b>OPERATIONS</b>					
220	TRAVEL- Off-island/Local Mileage Reimbursement				\$0
230	CONTRACTUAL SERVICES:	94,071			\$94,071
233	OFFICE SPACE RENTAL:				\$0
240	SUPPLIES & MATERIALS:	104,199			\$104,199
250	EQUIPMENT:	1,633			\$1,633
270	WORKER'S COMPENSATION:				\$0
271	DRUG TESTING:				\$0
	<b>TOTAL OPERATIONS</b>	<b>\$199,903</b>	<b>\$0</b>	<b>\$0</b>	<b>\$199,903</b>
<b>UTILITIES</b>					
361	Power				\$0
362	Water/ Sewer				\$0
363	Telephone/ Toll	237			\$237
	<b>TOTAL UTILITIES</b>	<b>\$237</b>	<b>\$0</b>	<b>\$0</b>	<b>\$237</b>
701	INDIRECT COST	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$372,072</b>	<b>\$0</b>	<b>\$0</b>	<b>\$372,072</b>

Government of Guam  
Fiscal Year 2009  
Budget Digest

[BBMR BD-1]

Function: Administration

Agency: Public Health & Social Services

Program: Carryover Lapses FY 2009 Healthy Futures - 5602C091700GA207

Budget Account Code	Appropriation Classification	A FY 2009 Appropriation	B FY 2009 Expenditures Level	C FY 2009 Outstanding Encumbrances	D Balance
<b>PERSONNEL SERVICES</b>					
111	Regular Salaries/Increments	\$102,974	\$0		\$102,974
112	Overtime/Special Pay				\$0
113	Benefits	68,958	0		\$68,958
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$171,932</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,932</b>
<b>OPERATIONS</b>					
220	TRAVEL- Off-island/Local Mileage Reimbursement				\$0
230	CONTRACTUAL SERVICES:	94,071			\$94,071
233	OFFICE SPACE RENTAL:				\$0
240	SUPPLIES & MATERIALS:	104,199			\$104,199
250	EQUIPMENT:	1,633			\$1,633
270	WORKER'S COMPENSATION:				\$0
271	DRUG TESTING:				\$0
	<b>TOTAL OPERATIONS</b>	<b>\$199,903</b>	<b>\$0</b>	<b>\$0</b>	<b>\$199,903</b>
<b>UTILITIES</b>					
361	Power				\$0
362	Water/ Sewer				\$0
363	Telephone/ Toll	237			\$237
	<b>TOTAL UTILITIES</b>	<b>\$237</b>	<b>\$0</b>	<b>\$0</b>	<b>\$237</b>
701	INDIRECT COST	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$372,072</b>	<b>\$0</b>	<b>\$0</b>	<b>\$372,072</b>

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
 DIVISION OF PUBLIC WELFARE  
 BUREAU OF HEALTH CARE FINANCING  
**MEDICAID AND MEDICALLY INDIGENT PROGRAM (MIP)**  
 FY2010, 3rd QUARTER  
**MEDICAL PAYMENTS ALLOCATION AND EXPENDITURE REPORT**

PROGRAM	TOTAL APPROPRIATION	EXPENDITURE AMOUNT	ENCUMBRANCE AMOUNT	UNPOSTED AMOUNT	AVAILABLE BALANCE
MEDICAID	\$ 27,344,350.00	\$ 17,454,645.45	\$ 1,424,227.65	\$ 451,582.92	\$ 8,013,893.98
MIP	14,476,675.00	\$ 7,083,411.07	\$ 3,662,402.89	\$ -	\$ 3,730,861.04

NOTE:  
 CHIP and EAP - is an expansion of Medicaid Program, expenditures are \$ 6,096,158.00 and \$1,182,306.67 respectively.  
 Therefore, the **total MAP Medical Payment Expenditure and encumbrance** as of June 30, 2010 is **\$26,608,920.69**.  
 MIP - \$6,262,119.15 of MIP Expenditure was charged to GMHA Pharmaceutical Accounts as per PL 29-132.  
 Therefore, the **total MIP Medical Payment Expenditure is \$17,007,933.11**.



**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
**DIVISION OF PUBLIC WELFARE / BUREAU OF HEALTH CARE FINANCING ADMINISTRATION**  
**Medicaid and Medically Indigent Program (MIP)**  
**3Rd Qtr FY10 Demographics Report**

**MEDICAID PROGRAM**

*No. of Participants by Gender*

GENDER	NO. OF PARTICIPANTS	% OF PARTICIPANTS
Female	16,980	53.85%
Male	14,548	46.14%
Unknown	2	0.01%
<b>TOTAL</b>	<b>31,530</b>	<b>100.00%</b>

*No. of Participants by Age*

AGE	NO. OF PARTICIPANTS	% OF PARTICIPANTS
< 5 months	1,504	4.77%
5-7 months	373	1.18%
8-11 months	535	1.70%
1 year	1,515	4.80%
2-3 years	2,829	8.97%
4-5 years	2,557	8.11%
6-7 years	2,238	7.10%
8-11 years	4,410	13.99%
12-15 years	3,476	11.02%
16-20 years	2,995	9.50%
21-54 years	7,536	23.90%
55-64 years	374	1.19%
> 64 years	1,188	3.77%
<b>TOTAL</b>	<b>31,530</b>	<b>100.00%</b>

*No. of Participants by Village*

VILLAGE	NO. OF PARTICIPANTS	% OF PARTICIPANTS
AGANA	61	0.19%
AGANA HEIGHTS	622	1.97%
ANIGUA	146	0.46%
APRA HEIGHTS	0	0.00%
ASAN	211	0.67%
AGAT	1,454	4.61%
BARRIGADA	1,747	5.54%
CHALAN PAGO	942	2.99%
DEDEDO	9,636	30.56%
HARMON	634	2.01%
INARAJAN	763	2.42%
LATTE HEIGHTS	1	0.00%
MAITE	392	1.24%
MERIZO	606	1.92%
MAINA	136	0.43%
MALAJLOJ	3	0.01%
MONGMONG	684	2.17%
MANGILAO	3,488	11.06%
NAVAL STATION	7	0.02%
ORDOT	285	0.90%
PITI	238	0.75%
SINAJANA	667	2.12%
SANTA RITA	591	1.87%
TAMUNING	1,217	3.86%
TALOFOFO	792	2.51%
TOTO	770	2.44%
TUMON	191	0.61%
UMATAC	227	0.72%
YIGO	3,385	10.74%
YONA	1,634	5.18%
<b>TOTAL</b>	<b>31,530</b>	<b>100.00%</b>

<i>No. of Participants by Ethnicity</i>		
ETHNICITY	NO. OF PARTICIPANTS	% OF PARTICIPANTS
AMERICAN INDIAN/ALASKAN NATIVE (AA)	18	0.06%
AMERICAN SAMOAN (AS)	7	0.02%
ASIAN INDIAN (AI)	10	0.03%
BLACK (BL)/AFRICAN AMERICAN (AF)	51	0.16%
CANADIAN (CN)	40	0.13%
CAUCASIAN (CA)	216	0.69%
CHAMORRO GUAM (CG)	20,493	65.00%
CHINESE (CI)	68	0.22%
CHUUKESE (CH/TR)	4,844	15.36%
CUBAN (CU)	2	0.01%
FILIPINO (FO)	3,298	10.46%
GERMAN (GE)	10	0.03%
HAWAIIAN (HN)	30	0.10%
HISPANIC (HI)	61	0.19%
JAPANESE (JP)	32	0.10%
KOREAN (KO)	127	0.40%
KOSRAEAN (KS)	48	0.15%
MARSHALLESE (MA)	68	0.22%
MEXICAN (ME)	7	0.02%
PALAUAN (PA)	536	1.70%
POHNPEIAN (PO)	388	1.23%
PORTUGESE	1	0.00%
CHAMORRO ROTA (CR)	11	0.03%
CHAMORRO SAIPAN (CS)	442	1.40%
CHAMORRO TINIAN (CT)	6	0.02%
THAI (TH)	11	0.03%
VIETNAMESE (VI)	21	0.07%
YAPESE (YP)	194	0.62%
OTHER (OT)	490	1.55%
<b>TOTAL</b>	<b>31,530</b>	<b>100.00%</b>

<i>EXPENDITURE AND ENCUMBRANCE AMOUNT</i>		
EXPENDITURE BY TYPE OF SERVICE	ENCUMBRANCE AMOUNT	% OF EXPENDITURE
INPATIENT HOSPITAL SERVICES	\$6,540,002	24.58%
SNF SERVICES	\$309,530	1.16%
PHYSICIAN SERVICES	\$3,254,643	12.23%
DENTAL SERVICES	\$268,930	1.01%
OTHER PRACTITIONER SERVICES	\$19,908	0.07%
OUTPATIENT HOSPITAL SERVICES	\$1,404,039	5.28%
CLINIC SERVICES	\$18,866	0.07%
LAB. AND RADIOLOGY SERVICES	\$2,599,763	9.77%
HOME HEALTH SERVICES	\$57,257	0.22%
PHARMACY SERVICES	\$5,045,853	18.96%
STERILIZATION	\$17,061	0.06%
EPSDT	\$1,795,239	6.75%
OTHER CARE SERVICES	\$851,901	3.20%
ICF	\$0	0.00%
OPTOMETRIC SERVICES	\$58,268	0.22%
HEARING AID	\$49,315	0.19%
FAMILY PLANNING	\$33,612	0.13%
OFF-ISLAND CARE	\$3,591,325	13.50%
RURAL HEALTH SERVICES	\$5,431	0.02%
MEDICAL SUPPLIES	\$687,378	2.58%
MEDICAL ESCORT	\$600	0.00%
	<b>\$26,608,921</b>	<b>100%</b>

**MEDICALLY INDIGENT PROGRAM (MIP)**

<i>No. of Participants by Gender</i>		
<b>GENDER</b>	<b>NO. OF PARTICIPANTS</b>	<b>% OF PARTICIPANTS</b>
Female	7,029	56.17%
Male	5,485	43.83%
<b>TOTAL</b>	<b>12,514</b>	<b>100.00%</b>

<i>No. of Participants by Age</i>		
<b>AGE</b>	<b>NO. OF PARTICIPANTS</b>	<b>% OF PARTICIPANTS</b>
< 5 months	161	1.29%
5-7 months	38	0.30%
8-11 months	68	0.54%
1 year	201	1.61%
2-3 years	319	2.55%
4-5 years	358	2.86%
6-7 years	346	2.76%
8-11 years	698	5.58%
12-15 years	703	5.62%
16-20 years	856	6.84%
21-54 years	7,011	56.03%
55-64 years	1,116	8.92%
> 64 years	639	5.11%
<b>TOTAL</b>	<b>12,514</b>	<b>100.00%</b>

<i>No. of Participants by Village</i>		
<b>VILLAGE</b>	<b>NO. OF PARTICIPANTS</b>	<b>% OF PARTICIPANTS</b>
ANDERSEN AFB	6	0.05%
AGANA	53	0.42%
AGANA HEIGHTS	229	1.83%
ANIGUA	93	0.74%
APRA HEIGHTS	1	0.01%
ASAN	89	0.71%
AGAT	386	3.08%
BARRIGADA	648	5.18%
CHALAN PAGO	276	2.21%
DEDEDO	3,726	29.77%
HARMON	462	3.69%
INARAJAN	161	1.29%
LATTE HEIGHTS	2	0.02%
MAITE	229	1.83%
MERIZO	122	0.97%
MAINA	38	0.30%
MONGMONG	216	1.73%
MANGILAO	1,500	11.99%
ORDOT	110	0.88%
PITI	62	0.50%
SINAJANA	220	1.76%
SANTA RITA	127	1.01%
TAMUNING	681	5.44%
TALOFOFO	185	1.48%
TOTO	313	2.50%
TUMON	123	0.98%
UMATAC	65	0.52%
YIGO	1,716	13.71%
YONA	343	2.74%
UNKNOW/INCORRECT	332	2.65%
<b>TOTAL</b>	<b>12,514</b>	<b>100.00%</b>

<i>No. of Participants by Ethnicity</i>		
ETHNICITY	NO. OF PARTICIPANTS	% OF PARTICIPANTS
AMERICAN INDIAN/ALASKAN NATIVE (AA)	7	0.06%
AMERICAN SAMOAN (AS)	5	0.04%
ASIAN INDIAN (AI)	1	0.01%
AUSTRALIAN (AU)	1	0.01%
BLACK (BL)/AFRICAN AMERICAN (AF)	11	0.09%
CAMBODIAN	2	0.02%
CANADIAN (CN)	9	0.07%
CAUCASIAN (CA)	83	0.66%
CHAMORRO GUAM (CG)	3,270	26.13%
CHINESE (CI)	32	0.26%
CHUUKESE (CH/TR)	5,493	43.89%
CUBAN (CU)	1	0.01%
FILIPINO (FO)	1,500	11.99%
GERMAN (GE)	2	0.02%
HAWAIIAN (HN)	7	0.06%
HISPANIC	12	0.10%
JAPANESE (JP)	23	0.18%
KOREAN (KO)	99	0.79%
KOSRAEAN (KS)	66	0.53%
MARSHALLESE (MA)	74	0.59%
MEXICAN (ME)	2	0.02%
PALAUAN (PA)	400	3.20%
POHNPEIAN (PO)	512	4.09%
PORTUGESE	2	0.02%
CHAMORRO ROTA (CR)	0	0.00%
CHAMORRO SAIPAN (CS)	75	0.60%
CHAMORRO TINIAN (CT)	2	0.02%
THAI (TH)	8	0.06%
VIETNAMESE (VI)	11	0.09%
YAPESE (YP)	276	2.21%
OTHER (OT)	528	4.22%
<b>TOTAL</b>	<b>12,514</b>	<b>100.00%</b>

<i>EXPENDITURE BY TYPE OF SERVICE</i>	<i>EXPENDITURE AND ENCUMBRANCE AMOUNT</i>	
	ENCUMBRANCE AMOUNT	% OF EXPENDITURE
INPATIENT HOSPITAL SERVICES	\$2,308,543	24.33%
SNF SERVICES	\$498,831	5.26%
PHYSICIAN SERVICES	\$1,364,776	14.38%
DENTAL SERVICES	\$26,284	0.28%
OTHER PRACTITIONER SERVICES	\$1,572	0.02%
OUTPATIENT HOSPITAL SERVICES	\$362,893	3.82%
CLINIC SERVICES	\$2,109	0.02%
LAB. AND RADIOLOGY SERVICES	\$854,716	9.01%
HOME HEALTH SERVICES	\$51,277	0.54%
PHARMACY SERVICES	\$1,313,261	13.84%
STERILIZATION	\$4,119	0.04%
OTHER CARE SERVICES	\$378,492	3.99%
ICF	\$1,361,709	14.35%
OPTOMETRIC SERVICES	\$18,721	0.20%
HEARING AID	\$3,256	0.03%
FAMILY PLANNING	\$1,483	0.02%
OFF-ISLAND CARE	\$742,459	7.82%
RURAL HEALTH SERVICES	\$223	0.00%
MEDICAL SUPPLIES	\$193,297	2.04%
OSTOMY SUPPLIES	\$133	0.00%
MEDICAL ESCORT	\$275	0.00%
<b>TOTAL</b>	<b>\$9,488,430</b>	<b>100%</b>



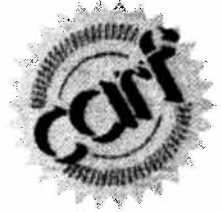
# Sanctuary, Incorporated of Guam

*A Non-profit Organization Established in 1971*

406 MaiMai Road Chalan Pago, Guam 96910 • Administrative Office (671)475-7101

Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: sanctuary@ite.net

www.sanctuaryguam.org



July 9, 2010

**ORIGINAL**

J. Peter Roberto  
Director  
Department of Public Health and Social Services  
123 Chalan Kareta Route 10  
Mangilao, Guam 96913

Dear Mr. Roberto,

The information listed below is for the Foster Care Program third quarter of Fiscal Year 2010 from April 1, 2010 through June 30, 2010. We have listed all expenditures for services and equipment that were \$5,000 or greater.

Services -0-

Equipment -0-

Inventory Property -0-

Please let us know if you have any questions.

RECEIVED  
Director's Office  
Division Of General Administration

JUL 14 2010

DPH&SS *[Signature]*

Time: 1040

Locator#: 342

Sincerely,

*[Signature]*  
Sarah Thomas-Nededog  
Executive Director



**SANCTUARY**

www.sanctuaryguam.org



**INCORPORATED**

A Non-profit Organization Established in 1971

July 2, 2010

Memorandum

To: All Staff

Fr: Executive Director

Re: Acting Executive Director

Please be advised that I will be on leave from July 2-12, 2010. While I am off-island, I am appointing Mildred Q. Lujan to be Acting Director. Millie will be assisted by George L. Salas and Bob Epstein during this time.

For urgent matters you may call me at (671) 777-0300 or email me at [sarahthomasnededog@sanctuaryguam.org](mailto:sarahthomasnededog@sanctuaryguam.org).

Please extend your usual support and cooperation during this time.

Sarah M. Thomas-Nededog  
Executive Director



# SANCTUARY, INCORPORATED OF GUAM

[www.sanctuaryguam.org](http://www.sanctuaryguam.org)

A Non-profit Organization Established in 1971



## Foster Care Payments

Bureau of Social Service, Division of Public Health Welfare

Department of Public Health and Social Service

### Report Period: April 1, 2010 to June 30, 2010

Sanctuary, Incorporated receives foster care payments from DPHSS for those children/youth that are referred by Child Protective Services (CPS).

No reports are required although every year Sanctuary reapplies for Licensure that includes site visits to ensure the health and safety of the clients. Periodic visits by DPHSS staff also occur to monitor the shelters for compliance and to meet with the clients.

The amount of reimbursement varies from month to month depending on the number of clients who are in residence for that period. In addition, a monthly clothing allowance may be added.

The current reimbursement rate per month is **\$610.70 per child** for a full month or a pro-rated amount thereof.

The clients referred to Sanctuary for foster care from DPHSS for this period were:

<b>Month</b>	<b>Full</b>
<b>April 2010</b>	<b>9</b>
<b>May 2010</b>	<b>8</b>
<b>June 2010</b>	<b>7</b>
<b>Total:</b>	<b>24</b>





# GOVERNMENT OF GUÅHAN

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## DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

123 Chalan Kareta, Mangilao, Guåhan 96913-6304

Felix P. Camacho  
Governor

J. Peter Roberto, A.C.S.W.  
Director

Michael W. Cruz, M.D.  
Lieutenant Governor

Hon. Judith Won Pat  
Speaker  
20th Guam Legislature  
Hagatna, Guam

Dear Madam Speaker:

*Buenas yan Hafa Adai!* Attached are the reports of activities and inventory of non-expendable property of Alee I & Alee II and Guma San Jose Shelters for 2<sup>nd</sup> quarter, FY 2010. This is in compliance with Public Law 29-19 Section 6.

Should you have any questions or need additional information, please contact Ms. Lydia D. Tenorio, Human Services Administrator for the Bureau of Social Services Administration at 475-2653/2672. *Si Yu'os Ma'ase.*

Sincerely,

**J. PETER ROBERTO, ACSW**  
Director

Attachment

Bureau of Social Services Administration  
Program Management Section

Alee I & II Shelters

2<sup>nd</sup> quarter Report of Activities (January, February & March)

**Summary of Activities**

Alee I shelter provides 24- hour emergency shelter and support services for women with or without children who have been abused and/or battered by a spouse or individual (s) as a result of family disturbance and has requested or has been referred for services. Alee I has sheltered twelve (12) women and their twenty-one (21) children. The shelter for this 2<sup>nd</sup> quarter fiscal year 2010 was very busy. There were meetings, training and outreaches, interviews were conducted for the applicant for two vacant positions at the shelters.

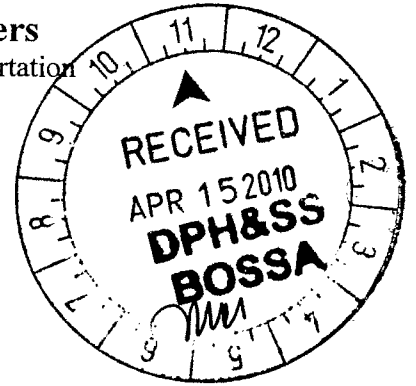
The Program Director attended two trainings, Stewardship and Survivor-Centered Economic Advocacy. There was a presentation done at the University of Guam at its social work class. Alee shelter celebrated its 29<sup>th</sup> anniversary this quarter with mass and a luncheon. Shelter staff participated in several outreaches, such as: The Human Trafficking Coalition, Environmental Protection Agency, and Guam Coalition against Sexual Assault and Family Violence. Alee shelter received money and in-kind donations from business communities, small groups, as well as individuals. By the end of the quarter, there were one volunteer and four (4) shelter workers, one being the shelter supervisor.

The Transitional Housing Program served seven (7) women and eleven children. The social worker assists the women in identifying their goals for the duration of the program. The program accommodates women with transportation services as they work toward acquiring one of their own. The case worker/social worker also keeps up with their progress as well as addressing any problem they may have while in the program. The program reinstated its counseling services to the women and children.

Alee II children's Shelter served twenty-one (21) children for the quarter. By the end of the quarter, four (4) children were discharged from the shelter. The children's ages varies from a few days old to seventeen years old. The Child Care License expired this quarter and thus renewed. This quarter, the Shelter has reached the maximum capacity. The Program Director and the rest of the staff continue to serve the children. In addition, the Program Director continues to perform her periodic visits to the shelter. The shelter workers bring the children to their visitation drop off sites, schools, medical and dental appointments as well as having involved in different therapeutic outing activities.

The vacant position was filled up at the beginning of the quarter. To date, there is one (1) Program Shelter Coordinator, and eight (8) Shelter workers. The Program Director and staff continue to strive to support and give utmost dedication to serving the women and children. Also Alee Shelter I Crisis Hotline responded to sixty-two (62) inquiries and intake calls for the quarter. In-kind donations continue to be dropped at the office. Attached is the FY 2010 2<sup>nd</sup> quarter report on meals and transportation services at the Alee Shelters.

**Catholic Social Service - Alee Shelters**  
FY2010 2nd Quarter Report on Meals and Transportation  
January 1, 2010 - March 31, 2010



**I. Alee I - Family Violence Center**

Total number of women & children: 41

A. Total Number of Meals Served (3 meals and 3 snacks per day)	-	718
B. Total Number for Transportation Service	-	188

**II. Alee II - Children's Shelter**

Total number of children: 19

A. Total Number of Meals Served (3 meals and 3 snacks per day)	-	6,085
B. Total Number for Transportation Service	-	1,028

  
Submitted by: Sister Brigid Perez, RSM  
Program/Project Director

10/21/08  
Buddy, please  
FAX to Leo and  
ensure compliance.  
M. Liza Ignacia

## Quarterly NPO Reporting Requirements FAQs

### **What are the Quarterly Non-Profit Organization (NPO) reporting requirements?**

Source: PL29-19, Chapter VII Section 6

#### *Who must submit quarterly NPO reports?*

An overseeing department or agency of a non-profit organization that receives funds pursuant to this Act. The NPO shall maintain financial records that accurately account for said funds and shall provide a budgetary breakdown by object category to the department or agency that oversees the appropriation.

#### *What must be included in the quarterly NPO reports?*

- A quarterly report describing its activities during the reporting period and the results it achieved no later than twenty (20) days after the end of each quarter;
- ✓ Notification of all procurement of equipment and services of Five Thousand Dollars (\$5,000) or more prior to awarding the contract therefore;
- ✓ Submission of a detailed inventory listing of each year's purchases, as certified by its certifying officer;
- A final report to the overseeing department or agency for submission to *I Liheslaturan Guahan* containing a full disclosure of all expenditures of funds appropriated by this Act no later than November 15, 2008. The overseeing department or agency shall post the same on its website.

#### *Where do we submit the quarterly NPO reports?*

Submit quarterly NPO reports to the Speaker of *I Liheslaturan Guahan*. Please provide proof of submission (written and electronic) to OPA so we may verify for compliance to PL 29-19.

#### *When do we submit quarterly NPO reports?*

No later than thirty (30) days after the end of every fiscal quarter of FY 2008:

- First quarter (October – December 2007) report due January 31, 2008
- Second quarter (January – March 2008) report due April 30, 2008
- Third quarter (April – June 2008) report due July 31, 2008
- Fourth quarter (July – September 2008) report due October 31, 2008
- Final report due November 15, 2008 ✓

#### *How do we report quarterly NPO financials and activities?*

- Submit a written NPO report to the Speaker. Submit to the OPA, proof of submission to the Speaker (Speaker's stamp).
- Submit an electronic format (including, but not limited to diskettes, CD, and email) of the NPO report to the Speaker. Submit to the OPA, proof of submission to the Speaker. If diskettes or CDs are submitted, the Speaker's stamp will serve as proof of submission. If emailing the reports, please copy OPA in the transmittal to the Speaker at [admin@guamopa.org](mailto:admin@guamopa.org) or provide other proof of the email transmission.
- Post the quarterly NPO report on the entity's website. Please indicate the correct website address and links in the transmittal letters to ensure the current website is reviewed.
- 

bin  
734-7417

P.L. 29-113  
Chapter - VII  
Section - 6

FY 2009

1           **Section 3. Authorization for Matching Requirements for Federal**  
2 **Grants-In-Aid.** All departments are authorized to expend funds appropriated in this  
3 Act for matching requirements of Federal grants.

4           **Section 4. Carryover of Local and Federal Matching Program Funds**  
5 **for Grants.** The Local and Federal Matching Funds for programs whose expiration  
6 dates extend *beyond* September 30, 2009 *shall not* lapse and may be expended  
7 throughout the period of the grant award.

8           **Section 5. Federal Reimbursements.** *Except* as provided by Title 12,  
9 Guam Code Annotated, §5104(38), if the government of Guam expends any funds that  
10 are subsequently reimbursed by the Federal Government, the reimbursement *shall* be  
11 promptly deposited in the General Fund *or* the Special Fund from which the  
12 expenditure was made.

13           ~~**Section 6. Reporting Requirements for Non-Profit Organizations.**~~ All  
14 non-profit organizations that receive funds pursuant to this Act *shall* maintain  
15 financial records that accurately account for said funds and *shall* provide a budgetary  
16 breakdown by object category to the department *or* agency that oversees the  
17 appropriation. The non-profit organization *shall* also provide to said department:

18           (a) ~~**A quarterly report**~~ describing its activities during the reporting  
19 period and the results it achieved *no later than* twenty (20) days after the  
20 end of each quarter;

21           (b) ~~**Notification of all procurement**~~ of equipment and services of Five  
22 Thousand Dollars (\$5,000) *or* more prior to awarding the contract  
23 therefor;

24           (c) Access to the overseeing department *or* agency's duly authorized  
25 representative, and Government of Guam auditors, to appropriate records

1 for the purpose of audit and examination of books, documents, papers  
2 and records of funds expended under the appropriation;

3 (d) Submission of a detailed inventory listing of each year's purchases,  
4 as certified by its certifying officer;

5 (e) ~~A Final Report~~ to the overseeing department *or* agency for  
6 submission to *I Liheslaturan Guåhan* containing a full disclosure of all  
7 expenditures of funds appropriated by this Act *no later than* November  
8 15, 2009. The overseeing department *or* agency *shall* post the same on  
9 its website; and

10 (f) ~~Non-compliance~~ with these reporting requirements will subject the  
11 non-profit organization to a ~~three percent (3%) reduction of its~~  
12 ~~appropriation(s)~~ and the overseeing agency's contract with the  
13 organization *shall* so provide.

14 **Section 7. Appropriations from the Guam Contractors License Board**  
15 **Fund and Professional Engineers, Architects and Land Surveyors Board Fund to**  
16 **revert to the General Fund for Fiscal Year 2009.** At the end of Fiscal Year 2009,  
17 any unexpended *or* unencumbered appropriations to the Guam Contractors License  
18 Board (GCLB) Fund and the Professional Engineers, Architects and Land Surveyors  
19 (PEALS) Board Fund *shall* revert to the General Fund.

20 **Section 8. Unexpended Fund Balance of the Guam Plant Inspection and**  
21 **Permit Fund.** The unexpended fund balance as of September 30, 2008 of the Guam  
22 Plant Inspection and Permit Fund, established pursuant to §73302 of Title 5, Guam  
23 Code Annotated, is appropriated to the Department of Agriculture for Fiscal Year  
24 2009 for the new Plant Inspection Station.

25 **Section 9. Unless otherwise specified in this Act:**

**EXPENDITURE REPORT FOR FISCAL YEAR 2010  
ALEE SHELTER (ADULT)**

For the month ending: February 28, 2010

PERSONNEL & BENEFITS COSTS (110/111)	Administrative Costs		Service Expenditures		Total	
	Current	Cumulative	Current	Cumulative	Current	Y-T-D Cumulative
Salaries	\$ 1,749.50	\$ 9,553.53	\$ 12,543.28	\$ 50,541.66	\$ 14,292.78	\$ 60,095.19
FICA Taxes	\$ 170.45	\$ 919.65	\$ 122.58	\$ 3,779.94	\$ 293.03	\$ 4,699.59
Health Insurance		\$ 42.45	\$ 168.78	\$ 177.54	\$ 168.78	\$ 219.99
Annual/Sick Leave		\$ -		\$ -	\$ -	\$ -
Subtotal (110/111)	\$ 1,919.95	\$ 10,515.63	\$ 12,834.64	\$ 54,499.14	\$ 14,754.59	\$ 65,014.77
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance		\$ 2,792.04		\$ 65.00	\$ -	\$ 2,857.04
Lease - Vehicle		\$ 21.31		\$ 1,445.64	\$ -	\$ 1,466.95
Lease - Equipment		\$ 21.31		\$ -	\$ -	\$ 21.31
Building Rental	\$ 545.23	\$ 1,635.90	\$ 3,500.00	\$ 17,500.00	\$ 4,045.23	\$ 19,135.90
Training		\$ -		\$ -	\$ -	\$ -
Payroll Fee		\$ -		\$ 187.56	\$ -	\$ 187.56
Insurance		\$ -		\$ -	\$ -	\$ -
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal		\$ 109.61		\$ 2,605.83	\$ -	\$ 2,715.44
Workman's Comp		\$ 46.06		\$ 278.37	\$ -	\$ 324.43
Building Maintenance		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
Subtotal (230)	\$ 545.23	\$ 4,626.23	\$ 3,500.00	\$ 22,082.40	\$ 4,045.23	\$ 26,708.63
<b>SUPPLIES AND MATERIALS (240)</b>						
Office/Computer Supplies		\$ -		\$ 96.58	\$ -	\$ 96.58
Household Supplies		\$ -		\$ 172.98	\$ -	\$ 172.98
Food		\$ -		\$ 365.55	\$ -	\$ 365.55
Fuel		\$ -		\$ -	\$ -	\$ -
Subtotal (240)	\$ -	\$ -	\$ -	\$ 635.11	\$ -	\$ 635.11
<b>UTILITIES (360)</b>						
Power		\$ 332.12		\$ -	\$ -	\$ 332.12
Water/Sewer		\$ 17.50		\$ -	\$ -	\$ 17.50
Telephone/Fax		\$ 419.04		\$ 871.93	\$ -	\$ 1,290.97
Subtotal (360)	\$ -	\$ 768.66	\$ -	\$ 871.93	\$ -	\$ 1,640.59
<b>GRAND TOTAL</b>	\$ 2,465.18	\$ 15,910.52	\$ 16,334.64	\$ 78,088.58	\$ 18,799.82	\$ 93,999.10



**EXPENDITURE REPORT FOR FISCAL YEAR 2010  
ALEE SHELTER (CHILDREN)**

For the month ending: February 28, 2010

PERSONNEL & BENEFITS COSTS (110/111)	Administrative Costs		Service Expenditures		Total	
	Current	Cumulative	Current	Cumulative	Current	Y-T-D Cumulative
Salaries	\$ 2,620.29	\$ 14,121.48	\$ 19,019.84	\$ 89,688.58	\$ 21,640.13	\$ 103,810.06
FICA Taxes	\$ 194.80	\$ 1,051.03	\$ 1,332.29	\$ 6,503.78	\$ 1,527.09	\$ 7,554.81
Health Insurance	\$ 92.97	\$ 141.64		\$ 4,447.85	\$ 92.97	\$ 4,589.49
Annual/Sick Leave		\$ -		\$ -	\$ -	\$ -
Subtotal (110/111)	\$ 2,908.06	\$ 15,314.15	\$ 20,352.13	\$ 100,640.21	\$ 23,260.19	\$ 115,954.36
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 49.42	\$ 353.28		\$ 479.16	\$ 49.42	\$ 832.44
Lease - Vehicle		\$ 97.40	\$ 251.61	\$ 503.39	\$ 251.61	\$ 600.79
Lease - Equipment	\$ 73.05	\$ 121.75		\$ 100.98	\$ 73.05	\$ 222.73
Building Rental	\$ 623.12	\$ 3,115.60	\$ 2,200.00	\$ 11,000.00	\$ 2,823.12	\$ 14,115.60
Training		\$ -		\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 97.98	\$ 373.95	\$ 97.98	\$ 373.95
Insurance		\$ -		\$ -	\$ -	\$ -
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 25.06	\$ 150.34		\$ 866.56	\$ 25.06	\$ 1,016.90
Workman's Comp		\$ 52.62		\$ 318.14	\$ -	\$ 370.76
Building Maintenance		\$ 175.29		\$ 232.50	\$ -	\$ 407.79
		\$ -		\$ -	\$ -	\$ -
		\$ -		\$ -	\$ -	\$ -
Subtotal (230)	\$ 770.65	\$ 4,066.28	\$ 2,549.59	\$ 13,874.68	\$ 3,320.24	\$ 17,940.96
<b>SUPPLIES AND MATERIALS (240)</b>						
Office/Computer Supplies		\$ -	\$ 65.47	\$ 426.49	\$ 65.47	\$ 426.49
Household Supplies		\$ -		\$ 951.33	\$ -	\$ 951.33
Food		\$ -		\$ 866.55	\$ -	\$ 866.55
Fuel		\$ -	\$ 106.81	\$ 543.35	\$ 106.81	\$ 543.35
Subtotal (240)	\$ -	\$ -	\$ 172.28	\$ 2,787.72	\$ 172.28	\$ 2,787.72
<b>UTILITIES (360)</b>						
Power	\$ 121.56	\$ 515.17	\$ 1,724.45	\$ 4,821.84	\$ 1,846.01	\$ 5,337.01
Water/Sewer		\$ 38.74	\$ 22.46	\$ 325.17	\$ 22.46	\$ 363.91
Telephone/Fax	\$ 9.75	\$ 473.06		\$ 297.63	\$ 9.75	\$ 770.69
Subtotal (360)	\$ 131.31	\$ 1,026.97	\$ 1,746.91	\$ 5,444.64	\$ 1,878.22	\$ 6,471.61
<b>GRAND TOTAL</b>	\$ 3,810.02	\$ 20,407.40	\$ 24,820.91	\$ 122,747.25	\$ 28,630.93	\$ 143,154.65

**EXPENDITURE REPORT FOR FISCAL YEAR 2010  
ALEE SHELTER (Adult)**

**For the month ending: January 31, 2010**

PERSONNEL & BENEFITS COSTS (110/111)	Administrative Costs		Service Expenditures		Total	
	Current	Cumulative	Current	Cumulative	Current	Y-T-D Cumulative
Salaries	\$ 2,329.72	\$ 7,804.03	\$ 10,956.83	\$ 34,498.38	\$ 13,286.55	\$ 42,302.41
FICA Taxes	\$ 173.28	\$ 749.20	\$ 800.49	\$ 3,657.36	\$ 973.77	\$ 4,406.56
Health & Welfare	\$ 2.95	\$ 42.45		\$ 8.76	\$ 2.95	\$ 51.21
Annual/Sick Leave		\$ -		\$ -	\$ -	\$ -
Subtotal (110/111)	\$ 2,505.95	\$ 8,595.68	\$ 11,757.32	\$ 38,164.50	\$ 14,263.27	\$ 46,760.18
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
Off-Island Travel		\$ -		\$ -	\$ -	\$ -
Sub Total (220)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Vehicle Maintenance		\$ 43.04	\$ 65.00	\$ 65.00	\$ 65.00	\$ 108.04
Vehicle Lease	\$ 21.31	\$ 21.31	\$ 100.64	\$ 1,445.64	\$ 121.95	\$ 1,466.95
Vehicle Insurance		\$ -		\$ -	\$ -	\$ -
Equipment Maintenance		\$ 2,749.00		\$ -	\$ -	\$ 2,749.00
Equipment Lease		\$ 21.31		\$ -	\$ -	\$ 21.31
Building Rental		\$ 1,090.67	\$ 3,500.00	\$ 17,500.00	\$ 3,500.00	\$ 18,590.67
Staff Training/Certification		\$ -		\$ -	\$ -	\$ -
Printing/Advertisement		\$ -		\$ -	\$ -	\$ -
Payroll Service Fees		\$ -	\$ 53.29	\$ 187.56	\$ 53.29	\$ 187.56
Property Insurance		\$ -		\$ -	\$ -	\$ -
Workman's Comp		\$ 46.06		\$ 278.37	\$ -	\$ 324.43
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 30.98	\$ 109.61	\$ 299.31	\$ 2,605.83	\$ 330.29	\$ 2,715.44
Subtotal (230)	\$ 52.29	\$ 4,081.00	\$ 4,018.24	\$ 22,082.40	\$ 4,070.53	\$ 26,163.40
<b>SUPPLIES AND MATERIALS (240)</b>						
Office/Computer Supplies		\$ -	\$ 50.87	\$ 96.58	\$ 50.87	\$ 96.58
Household Supplies		\$ -	\$ 81.80	\$ 172.98	\$ 81.80	\$ 172.98
Fuel and Lubricants		\$ -		\$ -	\$ -	\$ -
Food		\$ -		\$ 365.55	\$ -	\$ 365.55
Subtotal (240)	\$ -	\$ -	\$ 132.67	\$ 635.11	\$ 132.67	\$ 635.11
<b>EQUIPMENT (250) (under \$500.00)</b>						
Equipment:		\$ -		\$ -	\$ -	\$ -
Furniture		\$ -		\$ -	\$ -	\$ -
Subtotal (250)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
Uniform		\$ -		\$ -	\$ -	\$ -
Vehicle Registration		\$ -		\$ -	\$ -	\$ -
Other:		\$ -		\$ -	\$ -	\$ -
Subtotal (290)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power		\$ 332.12		\$ -	\$ -	\$ 332.12
Water/Sewer		\$ 17.50		\$ -	\$ -	\$ 17.50
Telephone/Fax	\$ 100.46	\$ 419.04	\$ 232.89	\$ 871.93	\$ 333.35	\$ 1,290.97
Subtotal (360)	\$ 100.46	\$ 768.66	\$ 232.89	\$ 871.93	\$ 333.35	\$ 1,640.59
<b>CAPITAL OUTLAY (450) (above \$500.00)</b>						
Equipment/Furniture		\$ -		\$ -	\$ -	\$ -
Renovation		\$ -		\$ -	\$ -	\$ -
Subtotal (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$ 2,658.70</b>	<b>\$ 13,445.34</b>	<b>\$ 16,141.12</b>	<b>\$ 61,753.94</b>	<b>\$ 18,799.82</b>	<b>\$ 75,199.28</b>

**EXPENDITURE REPORT FOR FISCAL YEAR 2010  
ALEE SHELTER II (Children)**

For the month ending: January 31, 2010

PERSONNEL & BENEFITS COSTS (110/111)	Administrative Costs		Service Expenditures		Total	
	Current	Cumulative	Current	Cumulative	Current	Y-T-D Cumulative
Salaries	\$ 2,662.54	\$ 11,501.19	\$ 18,864.88	\$ 70,668.74	\$ 21,527.42	\$ 82,169.93
FICA Taxes	\$ 198.03	\$ 856.23	\$ 1,374.63	\$ 5,171.49	\$ 1,572.66	\$ 6,027.72
Health & Welfare	\$ 14.13	\$ 48.67		\$ 4,447.85	\$ 14.13	\$ 4,496.52
Annual/Sick Leave		\$ -		\$ -	\$ -	\$ -
Subtotal (110/111)	\$ 2,874.70	\$ 12,406.09	\$ 20,239.51	\$ 80,288.08	\$ 23,114.21	\$ 92,694.17
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
Off-Island Travel		\$ -		\$ -	\$ -	\$ -
Sub Total (220)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Vehicle Maintenance	\$ 205.48	\$ 250.94		\$ 479.16	\$ 205.48	\$ 730.10
Vehicle Lease	\$ 73.05	\$ 97.40		\$ 484.28	\$ 73.05	\$ 581.68
Vehicle Insurance		\$ -		\$ -	\$ -	\$ -
Equipment Maintenance		\$ 52.92		\$ -	\$ -	\$ 52.92
Equipment Lease		\$ 48.70		\$ 100.98	\$ -	\$ 149.68
Building Rental	\$ 623.12	\$ 2,492.48	\$ 2,200.00	\$ 8,800.00	\$ 2,823.12	\$ 11,292.48
Staff Training/Certification		\$ -		\$ -	\$ -	\$ -
Printing/Advertisement		\$ -		\$ -	\$ -	\$ -
Payroll Service Fees		\$ -	\$ 60.90	\$ 275.97	\$ 60.90	\$ 275.97
Property Insurance		\$ -		\$ -	\$ -	\$ -
Workman's Comp		\$ 52.62		\$ 318.14	\$ -	\$ 370.76
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 59.61	\$ 125.28	\$ 213.85	\$ 866.56	\$ 273.46	\$ 991.84
		\$ 175.29		\$ -	\$ -	\$ 175.29
Subtotal (230)	\$ 961.26	\$ 3,295.63	\$ 2,474.75	\$ 11,325.09	\$ 3,436.01	\$ 14,620.72
<b>SUPPLIES AND MATERIALS (240)</b>						
Office/Computer Supplies		\$ -	\$ 51.62	\$ 361.02	\$ 51.62	\$ 361.02
Household Supplies		\$ -	\$ 170.70	\$ 951.33	\$ 170.70	\$ 951.33
Fuel and Lubricants		\$ -	\$ 108.90	\$ 436.54	\$ 108.90	\$ 436.54
Food		\$ -	\$ 800.87	\$ 866.55	\$ 800.87	\$ 866.55
Subtotal (240)	\$ -	\$ -	\$ 1,132.09	\$ 2,615.44	\$ 1,132.09	\$ 2,615.44
<b>EQUIPMENT (250) (under \$500.00)</b>						
Equipment:		\$ -		\$ -	\$ -	\$ -
Furniture		\$ -		\$ -	\$ -	\$ -
Subtotal (250)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MISCELLANEOUS (290)</b>						
Uniform		\$ -		\$ -	\$ -	\$ -
Vehicle Registration		\$ -		\$ -	\$ -	\$ -
Other:		\$ -		\$ -	\$ -	\$ -
Subtotal (290)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power		\$ 393.61	\$ 833.81	\$ 3,097.39	\$ 833.81	\$ 3,491.00
Water/Sewer		\$ 38.74		\$ 302.71	\$ -	\$ 341.45
Telephone/Fax	\$ 114.81	\$ 463.31		\$ 297.63	\$ 114.81	\$ 760.94
Subtotal (360)	\$ 114.81	\$ 895.66	\$ 833.81	\$ 3,697.73	\$ 948.62	\$ 4,593.39
<b>CAPITAL OUTLAY (450) (above \$500.00)</b>						
Equipment/Furniture		\$ -		\$ -	\$ -	\$ -
Renovation		\$ -		\$ -	\$ -	\$ -
Subtotal (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 3,950.77	\$ 16,597.38	\$ 24,680.16	\$ 97,926.34	\$ 28,630.93	\$ 114,523.72

**FY 2010 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**January 2010 - March 2010**

**PROGRAM NAME:** Alee Shelter  
**LOCATION:** Catholic Social Service, 234-A U.S. Army Juan C. Fejeran St. Barrigada, Guam 96913

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	Remarks
									N	F	P		
3/9/2009	Refrigerator	1	Hotpoint	VH804691	n/a		n/a	Alee II		X		100	Kitchen - From Alee I
1/1/2009	Electric range	1	Whirlpool	W10114281	n/a	donated	n/a	Alee II	X			100	
n/a	Washer	1	Hotpoint	MH909058H	n/a	Landlord's	n/a	Alee II				100	
n/a	Dryer	1	Hotpoint	NVLR33EE0VWV	n/a	Landlord's	n/a	Alee II				100	
n/a	Microwave	1	Celera	132549	n/a	donated	n/a	Alee II				100	
n/a	Rice cooker	1	Black & Decker	CAT n. RC88	n/a	donated	n/a	Alee II	X			100	
n/a	Coffee Maker	1	Mr. Coffee/TFB	A23BESC	n/a	donated	n/a	Alee II	X			100	
n/a	Dishwasher	1	Kenmore	665,13592K600	n/a	Landlord's	n/a	Alee II	X			100	
n/a	Water Dispenser	1	Royal Sovereign/RWDC-28LS	40049879	n/a		n/a	Alee II		X		100	
n/a	Stool	2		n/a	n/a	n/a	n/a	Alee II		X		100	
n/a	Gray Storage Bin	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Paper Towel Dispenser	4	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	Dining Room/ Kitchen/B&G bathrooms
n/a	Children's table	2	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	Dining Room
n/a	Beige Stand	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Brown Shelf	2	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Dining Table w/ 6 chairs	set	n/a	n/a	n/a	donated	n/a	Alee II	X			100	
n/a	Fan	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	

**FY 2010 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**January 2010 - March 2010**

**PROGRAM NAME:** Alee Shelter  
**LOCATION:** Catholic Social Service, 234-A U.S. Army Juan C. Fejeran St. Barrigada, Guam 96913

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	Remarks	
									N	F	P			
n/a	Baby High Chair	1	n/a		n/a	donated	n/a	Alee II		X			100	
n/a	Window Airconditioner	1	White Westinghouse	n/a	n/a	Landlord's	n/a	Alee II					100	Not working
n/a	Window Airconditioner	1	Whirlpool	n/a	n/a	donated	n/a	Alee II		X			100	Dining room - replaced the landlords a/c
n/a	Baker's Rack	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Deep Freeze	1	GE	FCM150TBWH	n/a		n/a	Alee II			X		100	
n/a	Stereo	1	Sanyo	MCD500K	n/a		n/a	Alee II					100	
n/a	Blue & White Shelf	1	n/a	n/a	n/a		n/a	Alee II					100	Hallway - moved to middle room
n/a	TV Stand	1	n/a	n/a	n/a	donated	n/a	Alee II					100	Living Room
Dec-08	Flat Screen TV	1	Panasonic	LA82540667	n/a	donated	n/a	Alee II			X		100	
n/a	Bookshelf	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Beige Shelf	2	n/a	n/a	n/a	donated	n/a	Alee II			X		100	
n/a	End Table	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	standing lamps	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	table lamps	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Stereo	1	Sony	826677	n/a		n/a	Alee II			X		100	
n/a	coffee table	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	

**FY 2010 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**January 2010 - March 2010**

**PROGRAM NAME:** Alee Shelter  
**LOCATION:** Catholic Social Service, 234-A U.S. Army Juan C. Fejeran St. Barrigada, Guam 96913

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	Remarks	
									N	F	P			
n/a	Baby Bouncer	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	Side Garage
n/a	Wooden Bunk Bed	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	Boys' Room
n/a	White Bunk Bed	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Night Stand	3	n/a	n/a	n/a	donated	n/a	Alee II		X			100	2 G. room/1 office
n/a	Toddler Bed	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Brown Drawer	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Toddler Bed	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	Babies' Room
n/a	Baby Bassinet	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	transferred to Alee Office
n/a	Baby Crib	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Diaper Changer Table	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Night Stand	2	n/a	n/a	n/a	donated	n/a	Alee II		X			100	1 M. Rm/ 1 G. Rm
n/a	Brown Drawer	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Blue & White Shelf	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Bunkbed (3 Tier)	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	Girls' Room
n/a	Toddler Bed	3	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Brown Drawer	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	
n/a	Night Stand	1	n/a	n/a	n/a	donated	n/a	Alee II		X			100	transferred (1) to TH Unit
n/a	Small Refrigerator	1	Sanyo	951001057	n/a	n/a	n/a	Alee II		X			100	Office

**FY 2010 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**January 2010 - March 2010**

**PROGRAM NAME:** Alee Shelter  
**LOCATION:** Catholic Social Service, 234-A U.S. Army Juan C. Fejeran St. Barrigada, Guam 96913

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	Remarks
									N	F	P		
n/a	Fax Phone	1	Panasonic	6KBR4042599	n/a	n/a	n/a	Alee II			X	100	still functioning
n/a	computer monitor	1	Ampron/AV88	n/a	n/a	n/a	n/a	Alee II			X	100	still functioning
n/a	Modem	1	Cool Max	n/a	n/a	n/a	n/a	Alee II			X	100	still functioning
n/a	Printer	1	HP LaserJet 1200 Series	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Brown Computer Desk	1	n/a	n/a	n/a	donated	n/a	Alee II	X			100	
n/a	Desk w/ 6 drawers	1	n/a	n/a	n/a	donated	n/a	Alee II	X			100	
n/a	TV	1	Sony	DS13630	n/a	n/a	n/a	Alee II	X			100	
n/a	Brown Large Shelf	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	End Table	1	n/a	n/a	n/a	donated	n/a	Alee II	X			100	
n/a	5 tier book shelf	1	n/a	n/a	n/a	donated	n/a	Alee II	X			100	
n/a	black office chair	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Beige File Cabinet	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Brown Computer Desk	1	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Window Airconditioner 5,000BTU	1	Haler	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Ceiling Fan	10	n/a	n/a	n/a	n/a	n/a	Alee II	X			100	
n/a	Central Airconditioner	1	Carrier/50GS060301	1004G31186	n/a	n/a	n/a	Alee II	X			100	
Jun-09	Digital cordless phone w/ 2 handsets	1	Panasonic 6.0	KX-TG6412	80.00	purchased	income-donat	Alee II	X			100	

**FY 2010 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE**  
**January 2010 - March 2010**

**PROGRAM NAME:** Alee Shelter  
**LOCATION:** Catholic Social Service, 234-A U.S. Army Juan C. Fejeran St. Barrigada, Guam 96913

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i)			% OF PROGRAM USE (j)	Remarks	
									(New, Fair, Poor)	N	F			P
n/a	Standing Fan	1	n/a	n/a	n/a	donated	n/a	Alee II		X				
n/a	Desk Fan	1	n/a	n/a	n/a	donated	n/a	Alee II		X				Boys' Room
n/a	Bench	2	n/a	n/a	n/a	donated	n/a	Alee II		X				
Oct-Dec09	Standing Fan	1	Lasko	n/a	n/a	donated	n/a	Alee II						
Oct-Dec09	Video Cassette Recorder (VCR)	1	RCA	n/a	n/a	donated	n/a	Alee II		X				
Aug-09	Wooden toddler bed	1	n/a	n/a	n/a	donated	n/a	Alee II		X				transferred from Alee I

INVENTORY PREPARED BY: *Denish J. Jaramari* 4/14/10  
 SIGNATURE and DATE

*Olivia Antz*  
 POSITION TITLE

INVENTORY VERIFIED BY: *Dieter Prigold Berg* 4/14/10  
 SIGNATURE and DATE

*Program Director*  
 POSITION TITLE

INVENTORY CERTIFIED BY: *Walter M. Rapadas* 4/14/10  
 SIGNATURE and DATE

\_\_\_\_\_  
 POSITION TITLE



PROGRAM NAME: Alee Shelter  
 LOCATION: Catholic Social Service, 234-A U.S. Army Juan C. Fejeran St. Barrigada, Guam 96913

FY 2010 NON-EXPENDABLE PROPERTY INVENTORY OVER \$500.00 IN VALUE  
 January 2010 - March 2010

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED WITH LEASED OR PROGRAM FUNDS OR INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)	% OF PROGRAM USE (j)	REMARKS
12/23/2006	24,000 BTU Split Aircon	1	TCL/TAK-24CS/R2		720.00	purchased	Income	Admin	N	100	
12/28/2007	2007 Stone white 7 passenger van	1	Dodge GR Caravan	1D4GPZ4RX7B160810	n/a	n/a	n/a	Alee II	X	100	
	2003 White sedan	1	Mazda Protégé DX	JM1BJ225430138705	n/a	n/a	n/a	Alee I	X	100	
	2000 Blue 4 door sedan	1	Toyota Echo	JTOBT1235Y0094997	n/a	n/a	n/a	Alee I	X	100	
	1999 Beige 4 door sedan	1	Mazda Protégé	JM1BJ2223X0105321	n/a	n/a	n/a	Alee II		100	okay - still running
	1996 Green van	1	Ford Aerostar	1FMDA11U71ZBCG722	n/a	n/a	n/a	CSS- main		100	turned over to CSS - 3/10/09
	1996 silver pickup	1	Mitsubishi Mighty Max	JATLS21G9TPO00733	n/a	n/a	n/a	Maintenance		100	okay - still running
1/29/2009	Copier All In One (Digital Imaging System)	1	Ricoh SP 3200 SF	S2579100525	578.00	purchased	program funds/income-donation	Admin	X	100	S.T.O.P. VAW Grant 2008-VA-GX-0053 \$300 and donation \$178
2/28/2009	2009 7 seater white wagon	1	Hyundai/Veracruz	KM8NU13CO9U085462	26,000.00	purchased	S.T.O.P. VAW program fund/income-donation	Admin	X	100	S.T.O.P. VAW Grant 2007-WF-AX-0048 \$20,697 and donation \$5,303
3/1/2009	Brown Couch/sofa set	1	n/a	n/a	695.00	purchased	income-donation	Alee II	X	100	
7/16/2009	2009 Silver Wagon	1	Hyundai/Tuscon	KM8JM12B09U114322	n/a	leased	program fund	Transitional Housing	X	100	Cars Plus

INVENTORY PREPARED BY: Jim F. Jensen 4/14/10  
 SIGNATURE and DATE  
 POSITION TITLE: Admin. Conf.

INVENTORY VERIFIED BY: Shirley Davis 4/14/10  
 SIGNATURE and DATE  
 POSITION TITLE: Program Director

INVENTORY CERTIFIED BY: Wilder M. Rapada 4/14/10  
 SIGNATURE and DATE  
 POSITION TITLE: \_\_\_\_\_

Bureau of Social Services Administration  
Program Management Section

Guma San Jose Homeless Project

2<sup>nd</sup> Quarter Report of Activities (January, February & March FY 2010)

**Summary of Activities**

Guma San Jose (GSJ) provides 24-hour emergency shelter and support services for individuals and families who are homeless. Services are available for a 60 day stay period. GSJ has assisted a total of seventy-nine (79) cases or two hundred thirteen individuals for the months of **JAUARY, FEBRUARY & MARCH FY 2010**. Seventeen (17) cases were mentally unstable, four (04) cases were physically disabled, and four (04) cases were elderly. A total of sixty-eight (68) cases or two hundred four (204) individuals were not accommodated due to lack of room or space. A clerk caseworker aide was hired as Client Activity Coordinator in lat February 2010.

The Housing Project Director and the Assistant Director did a presentation for the benefits of the Social Work students at the University of Guam. GSJ clients completed the Expanded Food and Nutrition Educational Program (EFNEP) class facilitated by the University of Guam extension office. The Korean Community Volunteers held an activity and tutored the children every 2<sup>nd</sup> week of the month. The newly hired Client Activity Coordinator attended the Guam Early Learning Council conference held at the Westin Resort. The following schools and civic organization sponsored lunch or diner: The Kusinan Sta. Barbara, The Covenant Life Church, St. John's Episcopal Church and The Christ Bible Fellowship Church.. Others donated the following; fresh fruits and vegetables by International distributors and the Military donated left over Christmas packages from the operation Christmas drop

The Client Activity Coordinator organized several activities for all GSJ clients. The activities included: Easter coloring contest; clients were given spring decorated cupcakes; and clients were treated to the movies at the Micronesia Malls theatres. GSJ provided services for twenty-four (24) cases or thirty-one (31) individuals they were provided and assisted with one thousand seventy-nine (1,079) meals. Thirty-eight (38) cases or one hundred seven (107) were provided and assisted with three hundred ninety-four (394) transportation services. These transportation services were provided to and from the office shelter , job interviews, Catholic Social Services, schools, Liheng, Transitional Housing, home search, Superior Court, Public Guardian, Guam Legal Services, Office of the Attorney General, Erica's House, and others.

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Clients were taken for job hunting. Follow ups were made at DPHSS, GHURA, and Liheng Office on client application for public and housing assistance. Follow ups were also made for employment by telephone and visiting various places where clients filled out application forms. There were thirty-four (34) cases or eighty (80) individuals who left or were discharged from the shelter during this 2<sup>nd</sup> quarter FY2010.

Client Profile: A twenty-two (22) year old female was admitted at the shelter on February 22, 2010, transported by GPD. Client claimed that a company based in the mainland U.S.A., hired her and was given an assignment to work in Guam. She was given free housing by the company. According to the client she was misrelated and was not given fair salary by the company's manager. Client resigned from the company and it was accepted. The Client was evicted from the company housing. Client has no family or relative in Guam. Client went to GPD to seek for assistance. GPD transported her to Guma San Jose Shelter and was admitted for temporary stay. GSJ caseworker assisted the client to have access in the internet through the Public Library so she can communicate with her family in the mainland. Client was able to contact her family. Client left the shelter and departed Guam on March 25, 2010.

**EXPENDITURE REPORT FOR FISCAL YEAR 2010  
GUMA SAN JOSE**

**For the month ending: February 28, 2010**

PERSONNEL & BENEFITS COSTS (110/111)	Administrative Costs		Service Expenditures		Total	
	Current	Cumulative	Current	Cumulative	Current	Y-T-D Cumulative
Salaries	\$ 2,947.82	\$ 16,841.35	\$ 34,908.10	\$ 156,480.22	\$ 37,855.92	\$ 173,321.57
FICA Taxes	\$ 219.15	\$ 1,295.54	\$ 2,726.90	\$ 9,950.05	\$ 2,946.05	\$ 11,245.59
Health Insurance	\$ 65.18	\$ 159.29	\$ 9.72	\$ 38.98	\$ 74.90	\$ 198.27
Annual/Sick Leave		\$ -		\$ -	\$ -	\$ -
Subtotal (110/111)	\$ 3,232.15	\$ 18,296.18	\$ 37,644.72	\$ 166,469.25	\$ 40,876.87	\$ 184,765.43
<b>CONTRACTUAL (230)</b>						
Equipment Maintenance	\$ 55.59	\$ 503.90		\$ 2,052.00	\$ 55.59	\$ 2,555.90
Lease - Vehicle	\$ 27.40	\$ 137.00	\$ 168.65	\$ 332.31	\$ 196.05	\$ 469.31
Lease - Equipment		\$ 27.40		\$ 233.66	\$ -	\$ 261.06
Building Rental	\$ 701.01	\$ 3,505.05	\$ 1,000.00	\$ 10,000.00	\$ 1,701.01	\$ 13,505.05
Training		\$ -		\$ -	\$ -	\$ -
Payroll Fee		\$ -	\$ 110.23	\$ 420.69	\$ 110.23	\$ 420.69
Insurance		\$ -		\$ -	\$ -	\$ -
Printing		\$ -		\$ -	\$ -	\$ -
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 28.19	\$ 169.15	\$ 155.73	\$ 770.03	\$ 183.92	\$ 939.18
Workman's Comp		\$ 118.42		\$ 357.91	\$ -	\$ 476.33
Building Maintenance		\$ -		\$ 306.11	\$ -	\$ 306.11
Subtotal (230)	\$ 812.19	\$ 4,460.92	\$ 1,434.61	\$ 14,472.71	\$ 2,246.80	\$ 18,933.63
<b>SUPPLIES AND MATERIALS (240)</b>						
Office/Computer Supplies		\$ -		\$ 437.64	\$ -	\$ 437.64
Household Supplies		\$ -	\$ 400.00	\$ 1,073.41	\$ 400.00	\$ 1,073.41
Food		\$ -		\$ 1,139.78	\$ -	\$ 1,139.78
Fuel		\$ -		\$ 69.67	\$ -	\$ 69.67
Subtotal (240)	\$ -	\$ -	\$ 400.00	\$ 2,720.50	\$ 400.00	\$ 2,720.50
<b>UTILITIES (360)</b>						
Power	\$ 155.11	\$ 724.47	\$ 388.83	\$ 1,625.93	\$ 543.94	\$ 2,350.40
Water/Sewer	\$ 11.01	\$ 41.01	\$ 756.68	\$ 3,040.77	\$ 767.69	\$ 3,081.78
Telephone/Fax	\$ 296.23	\$ 834.99	\$ 107.15	\$ 672.41	\$ 403.38	\$ 1,507.40
Subtotal (360)	\$ 462.35	\$ 1,600.47	\$ 1,252.66	\$ 5,339.11	\$ 1,715.01	\$ 6,939.58
<b>EQUIPMENT (450)</b>						
Equipment		\$ -		\$ 503.99	\$ -	\$ 503.99
Subtotal (450)	\$ -	\$ -	\$ -	\$ 503.99	\$ -	\$ 503.99
<b>GRAND TOTAL</b>	<b>4506.69</b>	<b>\$ 24,357.57</b>	<b>\$ 40,731.99</b>	<b>\$ 189,505.56</b>	<b>\$ 45,238.68</b>	<b>\$ 213,863.13</b>

**EXPENDITURE REPORT FOR FISCAL YEAR 2010  
GUMA SAN JOSE II**

For the month ending: January 31, 2010

PERSONNEL & BENEFITS COSTS (110/111)	Administrative Costs		Service Expenditures		Total	
	Current	Cumulative	Current	Cumulative	Current	Y-T-D Cumulative
Salaries	\$ 2,995.35	\$ 13,893.53	\$ 33,043.36	\$ 124,729.60	\$ 36,038.71	\$ 138,623.13
FICA Taxes	\$ 222.79	\$ 1,076.39	\$ 1,577.05	\$ 7,223.15	\$ 1,799.84	\$ 8,299.54
Health Insurance	\$ 3.86	\$ 94.11	\$ 19.48	\$ 29.26	\$ 23.34	\$ 123.37
Annual/Sick Leave		\$ -		\$ -	\$ -	\$ -
Subtotal (110/111)	\$ 3,222.00	\$ 15,064.03	\$ 34,639.89	\$ 131,982.01	\$ 37,861.89	\$ 147,046.04
<b>TRAVEL (220)</b>						
Local Mileage		\$ -		\$ -	\$ -	\$ -
Off-Island Travel		\$ -		\$ -	\$ -	\$ -
Sub Total (220)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONTRACTUAL (230)</b>						
Vehicle Maintenance	\$ 282.29	\$ 282.29		\$ 1,368.00	\$ 282.29	\$ 1,650.29
Vehicle Lease	\$ 109.60	\$ 109.60		\$ 163.66	\$ 109.60	\$ 273.26
Vehicle Insurance		\$ -		\$ -	\$ -	\$ -
Equipment Maintenance		\$ 166.02		\$ 754.00	\$ -	\$ 920.02
Equipment Lease		\$ 27.40		\$ 163.66	\$ -	\$ 191.06
Building Rental	\$ 701.01	\$ 2,804.04	\$ 3,000.00	\$ 9,000.00	\$ 3,701.01	\$ 11,804.04
Staff Training/Certification		\$ -		\$ -	\$ -	\$ -
Printing/Advertisement		\$ -		\$ -	\$ -	\$ -
Payroll Service Fees		\$ -	\$ 68.51	\$ 310.46	\$ 68.51	\$ 310.46
Property Insurance		\$ -		\$ -	\$ -	\$ -
Workman's Comp	\$ 59.21	\$ 118.42		\$ 357.91	\$ 59.21	\$ 476.33
Audit		\$ -		\$ -	\$ -	\$ -
Trash Removal	\$ 39.82	\$ 140.96	\$ 161.95	\$ 614.30	\$ 201.77	\$ 755.26
Building Maintenance		\$ -	\$ 90.73	\$ 306.11	\$ 90.73	\$ 306.11
Subtotal (230)	\$ 1,191.93	\$ 3,648.73	\$ 3,321.19	\$ 13,038.10	\$ 4,513.12	\$ 16,686.83
<b>SUPPLIES AND MATERIALS (240)</b>						
Office/Computer Supplies		\$ -	\$ 276.61	\$ 437.64	\$ 276.61	\$ 437.64
Household Supplies		\$ -	\$ 156.00	\$ 673.41	\$ 156.00	\$ 673.41
Fuel and Lubricants		\$ -	\$ 69.67	\$ 239.56	\$ 69.67	\$ 239.56
Food		\$ -	\$ 169.89	\$ 969.89	\$ 169.89	\$ 969.89
Subtotal (240)	\$ -	\$ -	\$ 672.17	\$ 2,320.50	\$ 672.17	\$ 2,320.50
<b>EQUIPMENT (250) (under \$500.00)</b>						
Equipment:		\$ -	\$ 503.99	\$ 503.99	\$ 503.99	\$ 503.99
Furniture		\$ -		\$ -	\$ -	\$ -
Subtotal (250)	\$ -	\$ -	\$ 503.99	\$ 503.99	\$ 503.99	\$ 503.99
<b>MISCELLANEOUS (290)</b>						
Uniform		\$ -		\$ -	\$ -	\$ -
Vehicle Registration		\$ -		\$ -	\$ -	\$ -
Other:		\$ -		\$ -	\$ -	\$ -
Subtotal (290)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITIES (360)</b>						
Power	\$ 142.34	\$ 569.36	\$ 394.81	\$ 1,505.70	\$ 537.15	\$ 2,075.06
Water/Sewer	\$ 11.52	\$ 30.00	\$ 797.17	\$ 2,598.13	\$ 808.69	\$ 2,628.13
Telephone/Fax	\$ 129.16	\$ 538.76	\$ 129.16	\$ 565.26	\$ 258.32	\$ 1,104.02
Subtotal (360)	\$ 283.02	\$ 1,138.12	\$ 1,321.14	\$ 4,669.09	\$ 1,604.16	\$ 5,807.21
<b>CAPITAL OUTLAY (450) (above \$500.00)</b>						
Equipment/Furniture		\$ -		\$ -	\$ -	\$ -
Renovation		\$ -		\$ -	\$ -	\$ -
Subtotal (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$ 4,696.95</b>	<b>\$ 19,850.88</b>	<b>\$ 40,458.38</b>	<b>\$ 152,513.69</b>	<b>\$ 45,155.33</b>	<b>\$ 172,364.57</b>

FY2009 NON-EXPENDABLE PROPERTY INVENTORY OVER \$500.00 IN VALUE

PROGRAM NAME: GINA SAM JOSE  
 LOCATION: HARMON/DEPED  
 DATE OF INVENTORY REVIEW: 29 MAR 10 (TUE/FRI/MAR)

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED, LEASED OR DONATED (i)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2006	QUIP VAN (VEHICLE)	1	NISSAN		5000	DONATED		HARMON				100	
2007	AIR CONDITIONER	1	PANASONIC	507KAC00091	600	PURCHASED	PF	HARMON				100	
2004	COMPUTER MONITOR	1	TEXA	7229BF002629									
	KEYBOARD	1	CHICAGO	25090064213									
	MOUSE	1	MICROSOFT	PN X0365047									
	TOWER	1	MICROSOFT	X08 S4518	2200	PURCHASED	PF	HARMON				100	
2009	COMPUTER MONITOR	1											
	KEYBOARD	1											
	MOUSE	1											
	TOWER	1											
	UPS	1											
	ROUTER	1											
	MODEM	1											
	SCANNER	1											
	HP LASERJET PRINTER	1											
2000	UPS	1				DONATED		HARMON				100	
2004	PAKSE GAS	1			300	PURCHASED	PF	HARMON				100	
2004	REFRIGERATOR	1	HOTPOINT	317B6S28P001	450	PURCHASED	PF	HARMON				100	
2004	REFRIGERATOR	1	AMANA	11510579	500	PURCHASED	PF	DEPED				100	
2004	REFRIGERATOR	1	LENOVO	WERY 625145	800	PURCHASED	PF	HARMON				100	
2004	REFRIGERATOR	1	NAVITAS		800	PURCHASED	PF	HARMON				100	

INVENTORY PREPARED BY: [Signature] 29 MAR 10

SUPPLIER MANAGER

INVENTORY VERIFIED BY: [Signature] 3/29/10

PROPERTY DIRECTOR

INVENTORY CERTIFIED BY: [Signature] 3/30/10

DEPUTY DIRECTOR

SIGNATURE AND DATE

POSITION TITLE

FY2009 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE

PROGRAM NAME: GUYA SAND SEISE  
 LOCATION: HARMON/DEDED  
 DATE OF INVENTORY REVIEW: 29 MAR 10 (JAN/FEB/MAR)

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED / LEASED OR DONATED (f)	PURCHASED / LEASED WITH FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2004	BUNK BED	6	WOOD/METAL		275	PUCHASD	FF	HARMON/DEDED				100	
2006	TRASH CONTAINER	6	33 GALON		80	"	"	HARMON				100	
2008	TRASH CONTAINER	2	13 GALON		30	"	"	HARMON				100	
2003	STORAGE CABINET	2			260	"	"	HARMON				100	
2003	PRINTER, LASERJET	1	HP	CNBJHC3086	200	"	"	HARMON				100	
2008	PRINTER, OFFICJET	1	HP		350	"	"	HARMON				100	
2004	DRAWER, PLASTIC	14	5PC DRAWER		55	"	"	HARMON/DEDED				100	
2006	DARK BEEP	4	METAL			DONATED		HARMON				100	
2007	BED	2	FULL SIZE			"	"	HARMON				100	
2007	BED	3	SINGLE			"	"	HARMON				100	
2008	BENCH PATIO	2	WOOD			"	"	OFFICE				100	
2008	CHAIRS, LOUNGE	2	CUSHION			"	"	HARMON				100	
2008	CHAIRS, LOUNGE	2	WOOD W/PADS			"	"	HARMON				100	
2006	TABLE DINING	1	GLASS/BRASS			"	"	HARMON				100	
2003	TABLE DINING	1	WOODEN			"	"	DEDED				100	
2008	TABLES, BND	3	WOOD/METAL			"	"	HARMON				100	
2007	TABLES, BND	4	2 DRAWER			"	"	DEDED				100	
2008	SOFA	1	WHITE/STRIPE			"	"	HARMON				100	
2008	SOFA	1	NAVY BLUE			"	"	DEDED				100	
2008	SOFA	1	NAVY BLUE			"	"	DEDED				100	
2008	SOFA	1	NAVY BLUE			"	"	DEDED				100	
2008	TRASH CONTAINER	1	13 GALON			PUCHASD	FF	HARMON/DEDED				100	

INVENTORY PREPARED BY: *[Signature]* 29 MAR 10

SHEETER MANAGER

SIGNATURE AND DATE

POSITION TITLE

INVENTORY VERIFIED BY: *[Signature]* 3/19/10

POBERT SHERMAN

SIGNATURE AND DATE

POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]* 3/30/10

DEPUTY DIRECTOR

SIGNATURE AND DATE

POSITION TITLE

FY2009 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE

PROGRAM NAME: GUMBA SKI TRSSE  
 LOCATION: HARMON / DEBDD  
 DATE OF INVENTORY REVIEW: 29 MAR 10 (JAN / FEB / MAR)

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED / LEASED OR DONATED (f)	PURCHASED / LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2002	DRESSER, RATTAN	1	6 DRAWER			DONATED		DEBDD				100	
2007	DRAWER, RATTAN	1	2 DRAWER			"		HARMON				100	
2008	TV, 19"	1	RCA	67443816		"		HARMON				100	
2008	TV, 19"	1	PHILIPS	23740258		"		DEBDD				100	
2006	MICROWAVE	1	PANASONIC	AD723403727		"		HARMON				100	
2008	OVEN ELECTRIC	1	WHITEHOLD	31601238		"		DEBDD				100	
2008	HOSE BARBELL	3	50 FEET			PURCHASED		HARMON/DEBDD				100	
2006	STOVE TOP GAS	1	2 BURNER	04614860	70	"		HARMON				100	
2007	REFRIGERATOR	1	WHITEHOLD	5B2021998		DONATED		HARMON				100	
2007	AIR CONDITIONER	1	HAIER		300	PURCHASED		HARMON				100	AD09E0600A95AF1166
2002	EXECUTIVE CHAIR	1	BLACK		200	"		HARMON				100	
2002	EXECUTIVE CHAIR	1	BLACK			DONATED		HARMON				100	
2005	GENERATOR	1	3500 HPS	6866107		"		HARMON				100	BRIGGS & STRATTON
2003	CABINET, FILE	3	4 DRAWER			PURCHASED		HARMON				100	BEIGE
1998	"	2	5 DRAWER			DONATED		HARMON				100	BLACK
1998	"	1	4 DRAWER			"		HARMON				100	BEIGE

INVENTORY PREPARED BY: [Signature] 29 MAR 10

SHELTER MANAGER

INVENTORY VERIFIED BY: [Signature] 3/29/10

PROPERTY MANAGER

INVENTORY CERTIFIED BY: [Signature] 3/30/10

DEPUTY DIRECTOR



FY2009 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$500.00 IN VALUE

PROGRAM NAME: GURTA SKN DESE  
 LOCATION: HAZTON  
 DATE OF INVENTORY REVIEW: 29 MAR 10 (SKN/FEB/MAR)

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED / LEASED OR DONATED (f)	PURCHASED / LEASED WITH PROGRAM FUNDS OR INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
1998	CABINET, FILE	1	2 DRAWER			DONATED		HAZTON				100	
1998	CABINET, FILE	1	2 DRAWER					HAZTON				100	
1998	DESK	1	4 DRAWER					HAZTON				100	
1998	DESK	1	4 DRAWER					HAZTON				100	
2007	DESK	2	1 DRAWER					HAZTON				100	
1998	DESK	1	7 DRAWER					HAZTON				100	
1998	DESK	2	7 DRAWER					HAZTON				100	
1998	TRAY, ORGANIZER	2	METAL					HAZTON				100	

INVENTORY PREPARED BY:  29 MAR 10

SHEFFER MKNAGER  
 POSITION TITLE

INVENTORY VERIFIED BY:  3/29/10

PATRICE DYER  
 POSITION TITLE

INVENTORY CERTIFIED BY:  3/30/10

SHEO S. SPAIL  
 DEPUTY DIRECTOR  
 POSITION TITLE

SIGNATURE AND DATE

POSITION TITLE